



Order of the Arrow Section NE-6A

Council of Chiefs Meeting Minutes

Date: January 4, 2009

To: Distribution

From: Will Leet, Section Secretary

Attendees:	Jeff Morrow	Section Chief
	Seth Martin	Section Vice-Chief
	Will Leet	Section Secretary
	A.J. Eckstein	Nentico 12 2008 Lodge Chief
	Chris Smith	Nentico 12 2009 Lodge Chief
	Bentley Straley	Guneukitschik 317 Lodge Chief
	Christian Zelenka	Amagamek-Wipit 470 Lodge Chief
	Bill Leet	Nentego 20 Advisor Unit Relations
	Tony Roman	Nentico 12 Lodge Advisor
	Robby Holsinger	Guneukitschik 317 Lodge Advisor
	Joe Ryan	Amagamek-Wipit 470 Lodge Advisor
	Joe Marsicano	Section Advisor
	Ed Wedman	Associate Section Advisor and Nentego 20 Lodge Advisor
	Jeffrey Morrow	Conclave Advisor
	Michael Morrell	Section Staff Advisor



Heh, Seth! Did you forget something?

Meeting Minutes, 11 – 1 PM Sunday, January 4, 2009 – A.J. Eckstein’s House, Bel Air, Maryland	
Pre-Opening	<p>Agenda, minutes, and budget report handed out. NOAC buttons and wooden nickels handed out as well. Theme is “the Power of One.”</p> <p>Other news of note: AJ had a splendiferous birthday on the 23rd! Of course, we all forgot! Seth pulls a Rooney! “That will teach him to drive with the keys in the ignition!” Joe wants to be a basketball cheerleader. Ed and Mike arrive at 11:06 (late).</p>
Call to Order and Obligation	
Roll Call	All 4 Lodges present.
Old Business	
State of the Section	Welcome. All is GOOD! Things are coming together well for the Section. It is cool to see us have 3 meetings this year. Our Section is 100 % LAP compliant. Our Region is 100 % LAP compliant. The awesome banquet season is upon us!
Financial Report	\$ 1,294.09 balance in operating fund. Only \$ 185.94 currently in reserve following placement of Section patch order.
Lodge Reports	<p>Nentico 12 – Doing well! Held LLDC the first weekend in December Did not make Quality Lodge. Came in low on positive growth requirement for Quality Lodge Our glorious banquet is this afternoon at 2 PM Looking forward to the new year!</p> <p>Nentego 20 – Rechartered on time Did not make Quality Lodge. Came in low on positive growth requirement for Quality Lodge Will raise over \$100,000 to fulfill our fundraising pledge to our Council capital campaign by banquet time Banquet on Saturday, February 7 → will mail invites</p> <p>Guneukitschik 317 - Not much new since last meeting. Earned Quality Lodge. Ceremonies team picked for NOAC. Banquet a success! Promoted High Adventure, NOAC, and Conclave at banquet in December.</p> <p>Amagamek-Wipit 470 - Not much new since last meeting. Did not make Quality Lodge. Did not meet positive membership growth nor Brotherhood conversion requirements for Quality Lodge. Our Chapter reorganization hurt us in these areas.</p>
Section Website Update	Mike Morrell has made arrangements for a web host through someone he knows. Suggestions for domain name submitted. Awaiting domain name approval to proceed with setting up website.
Conclave Planning	<p>Delegation quotas reset by participating Lodges as follows:</p> <p>Nentico - 55 Nentego - 50 Guneukitschik - 30 Amagamek-Wipit - 110.</p>

Delegation quotas approved.

In addition, the plan allots for:

Visitors - 15
Special Guests - 8
Staff - 60.

This brings planned attendance to 328 (or something like that). **Lodges are encouraged to promote Conclave to increase participation above this level.**

The finalized delegation quotas above reduce attendance fees by 40. This reduces the budget surplus to \$ 40 after adjusting the rededication award from \$ 2.50 each to \$ 5.00 each. This is not enough. Past experience suggests that the Section needs a Conclave budget surplus of \$ 200 – 250 per Lodge or \$ 800 – 1,000. Since these figures do not fully correct the Trading Post income, a surplus of about \$ 1,700 should be targeted here.

Budget shortfall discussed at length with numerous solutions offered including AJ's favorites:

Selling blood
Scratch-offs
AJ dunk tank.

Key constraints for adjusting budget set as follows:

1. The Conclave fee is locked for this year at \$30 per participant given that Nentico and Guneukitschik started Conclave promotion on this basis.
2. As a general rule, program fees should not be cut because the quality of the Conclave experience is diminished.

This limits budget adjustments to budget cuts. Changes to budget itemized as follows:

1. Correct liability insurance to \$ 2.45each instead of \$2.80 currently shown.
2. Cut Region Chief travel allotment from \$250 to \$200 to save \$50.
3. Cut training program funding from \$1,000 to \$750 to save \$250.
4. Leave newsletter support unchanged at \$200.
5. Leave program booklet costs unchanged at \$550.
6. Change rededication award from a medallion to a patch of unique border color to reduce item cost from \$5 each to \$1.02 each to save \$623.
7. Reduce shows budget from \$1,500 to \$1,250 to save \$250.

Quick budget rework now shows a surplus of \$1,744.87. This meets the \$1,700 target. **Budget changes listed above approved.**

The Section should consider increasing the Conclave participation fee next year and the year after in a two-step approach to improve the quality of the Conclave. Our Section and our Region charge the lowest Conclave fees in the country.

Pre-orders will go live soon. Watch for announcement.

New Business	
NOAC Planning	<p>Lodge plans to date as follows:</p> <p>Nentico - Expect 25 – 30 participants after deposits collected. Looking at renting 2 – 3, 12- person vans.</p> <p>Nentego - Expect 25 participants after deposits collected. Looking at renting 2-3, 12-person vans.</p> <p>Guneukitschik - Sending ceremonies team to NOAC. So sending at least 5. Not sure how they will get there.</p> <p>Amagamek-Wipit – Have 1 bus and 2, 12-person vans at present. Will switch to 2 busses if meet/exceed Lodge quota of 106. Will leave Thursday night. Will spend all day Friday at Cedar Point. Will drive into Indiana University after 10 to register early Other Lodges welcome to ride with Wipit if they promise to ride the Raptor with Joe Ryan.</p> <p>With van costs at \$ 600 -700 rental each and buses running \$ 2,000 each, there may be opportunities to cut costs for everyone here by sharing transportation. Contact AJ Eckstein, our Conclave Coordinator, with your Lodge contingent travel plans.</p> <p>Cedar Point is a common highlight for all the Lodges going. Should our Lodges meet at Cedar Point to call it a Section event? Contact AJ Eckstein with your thoughts on a Section party at Cedar Point.</p>
Spring COC Meeting	March 7 at Camp Snyder. Time to be announced later.
Section Chief's Minute	Have a great banquet Nentico! Thank you AJ for hosting this meeting at your house!!!
Advisor's Minute	Thank you again AJ! All Lodges should promote Conclave to push their participation above their quotas.
Song of the Order	
Adjourn	Approved.



Keep that number handy, just in case!

	Income Quantity	Income Unit Price	Income Income	Expense Quantity	Expense Unit Price	Expense Expense
<u>Registration</u>			\$30.00			
Nentico 12	70	4.2%	\$2,100.00			
Nentego 20	65	7.9%	\$1,950.00			
Guneukitschik 317	40	14.3%	\$1,200.00			
Amangamak Wipit 470	110	2.3%	\$3,300.00			
Visitors & Section Staff	15					
Special Guests	5					
Amangamek Wipit Staff	60		\$1,800.00			
Total	365		\$10,350.00			
<u>Trading Post</u>						
Patch	400	\$5.00	\$2,000.00	765	\$1.02	\$780.30
Back Patch	125	\$10.00	\$1,250.00	125	\$4.25	\$531.25
Back Patch Chenile	50	\$15.00	\$750.00	50	\$9.90	\$495.00
Pin	200	\$4.00	\$800.00	200	\$1.25	\$250.00
Coffee Cup	72	\$6.00	\$432.00	72	\$4.00	\$288.00
T-Shirts (S-XL)	150	\$15.00	\$2,250.00	150	\$9.00	\$1,350.00
T-Shirts (2XL)	35	\$17.00	\$595.00	35	\$9.00	\$315.00
T-Shirts (3XL)	20	\$18.00	\$360.00	20	\$9.00	\$180.00
Neckerchief	100	\$9.75	\$975.00	100	\$5.90	\$590.00
Sweat Shirts (S-XL)	50	\$25.00	\$1,250.00	50	\$19.50	\$975.00
Subtotal			\$10,662.00			\$5,754.55
<u>Awards</u>						
Participation				365	\$1.02	\$372.30
Rededication				365	\$2.50	\$912.50
Trophies & Medals						\$400.00
<u>Food</u>				365	\$16.00	\$5,840.00
Patch Auction			\$750.00			
Return of Seed Money			\$900.00			\$900.00
Name Tags				365	\$0.70	\$255.50
Shows						\$1,500.00
Liability Insurance				365	\$2.85	\$1,040.25
Coordinator Expenses						\$150.00
Program Booklet						\$550.00
Newsletter						\$200.00
Region Chief Travel						\$250.00
Section Expenses						\$2,500.00
Conclave Training & Pgm Items						\$1,000.00
Subtotal			\$1,650.00			
Total			\$22,662.00			\$21,625.10
Surplus		\$1,036.90				

Lodge Membership	Attendance Income		\$15,301.23
	% Attend	# Attend	
1665	5	83	
818	8.3	68	
279	14.3	40	
4785	5	239	
		15	
		5	
Section Membership		60	
7547		510	\$15,301.23

Impact on Surplus
with increase
in attendance

→
Current

Income	\$27,613.23
Expense	\$24,971.20
Surplus	\$2,642.03
Current Surplus	\$1,036.90

Adjust Attendance

- \$520.24
- \$1,275.10
- \$400.00
- \$8,160.66
- \$900.00
- \$357.03
- \$1,500.00
- \$1,453.62
- \$150.00
- \$550.00
- \$200.00
- \$250.00
- \$2,500.00
- \$1,000.00

\$24,971.20